

April 7, 2009

Dear Team Captain,

Welcome to the 20th annual Komen Quad Cities Race for the Cure®. Thank you for taking the first step in organizing a team. As we look forward to the June 13th race, your assistance is vital to the success of this year's event! Each year, corporate and community teams account for a growing percentage of all participants. We're counting on you, as a team captain, to gather supporters, coordinate the entry process and help make this 20th annual race the best yet!

Enclosed is your team packet with everything you need to start organizing your team. You'll find:

- A Team Captain's Guide, with directions for putting your team together.
- Frequently Asked Questions for Team Captains
- A Race Day Fact Sheet to share with your team members
- A team member race application. Each team member must complete and sign one of these.
- A team registration form. This is your team roster.
- A team packing/reconciliation form. This is your summary of entries, t-shirt sizes and dollars collected.
- *As a special thanks for serving as captain of a team of 10 or more, your registration is complimentary. Please use the application marked "comp" in the packet for your registration.*

All of these materials are also available online at www.komenquadcities.org/race2009.php

Please carefully review all the materials included in your packet and begin recruiting team members. Be creative in the organization of your team. Issue a challenge within your company or organization! Encourage your co-workers, friends and neighbors to join in this great cause!

We're often asked about pledges and how teams can help raise funds beyond the race entry fees. To help you, we've created "Friends for the Cure," an online pledge program that allows you to create your own special web page to gather pledges from family, friends and co-workers to support the fight against breast cancer. Directions for how to set up your pledge page can be found in the FAQs.

Don't forget the deadline to submit team packets is **May 15, 2009**. In order to process all applications in time for Team Packet Pickup, we cannot accept additional team members after this deadline, so be sure to allow for plenty of time to organize your team.

Thank you for participating in the Komen Quad Cities Race for the Cure®. Your commitment to fighting breast cancer will impact the lives of people throughout the Quad Cities. Please feel free to call or email us with any additional questions.

Sincerely,

Honey Bedell

Corporate & Community Teams Coordinator

563-336-3302 or hbedell@eicc.edu

or call the Komen Quad Cities Race for the Cure® office at 1-877-921-CURE (2873)